

## **TENDER NOTICE FOR MAKKAH-MADINAH TRANSPORTATION**

### **I. INTRODUCTION**

Consulate General of India, Jeddah, invites sealed quotations from Naqaba Sayyarat approved and licensed transport companies for providing buses to the Indian pilgrims between Makkah – Madinah and vice-versa during Haj-2020. The quotation should be submitted to Vice Consul (Haj), Consulate General of India, Jeddah latest by **Thursday, 30 January 2020 (till 1700 hrs)**. Technical and Financial bids must be submitted in two separate sealed envelopes with “Technical Bid” & “Financial Bid” clearly mentioned on the envelope. Both the envelopes should be put in a bigger sealed envelope at the time of submission to the Consulate.

2. Before submission of technical and financial bids, the interested companies are advised to attend a pre-bid meeting at Consulate General of India, Jeddah on **Monday, 20 January 2020 (1500 hours)**. They are also advised to go through this tender notice to apprise themselves of the process of selection of the company to be awarded the contract and terms and conditions of the contract.

## **II. STAGES OF PROCESS OF BID EVALUATION:**

3. **Technical bid:** The interested companies should submit a technical bid (in a separate envelope) consisting of filled Technical Bid Form along with the following documents /details:

- (i) Copy of company's valid license and Registration with Naqaba Sayyarat.
- (ii) Details of proposed plan of movement of buses and transport of pilgrims.
- (iii) Detailed profile of the company.
- (iv) Earnest Money of SAR 150,000 in the form of cheque, duly certified by the Bank and payable in favour of "Consulate General of India, Jeddah". Bids without the earnest money deposit will be disqualified.

### **4. Evaluation of technical bid:**

- (i) The technical bids will be opened on **Monday, 03 February 2020 at 1500 hrs.**
- (ii) A designated Committee will assess the companies for fulfillment of the following criteria:
  - a. Copy of company's valid license and Registration with Naqaba Sayyarat.

- b. Details of proposed plan of movement of buses and transport of pilgrims.
- c. Company should have its own bus fleet registered in its name;
- d. Company should have at least 50 buses of 2019 & above model, having a capacity of 45 & above, which should be filled in the prescribed form clearly indicating the total number of buses available with the Company and the total number of pilgrims who can be transported;
- e. The maximum number of pilgrims that a bidder is technically qualified for bidding will depend upon the number of buses which the bidding company supply as per the following formula:  
  
*Maximum number of pilgrims for whose transportation the bidding company can bid for = (125000/135) x (Number of buses supplied)]*
- f. Earnest money of SR 150,000 in the form of a bank certified Cheque;
- g. The company should have experience of at least 2 years of providing buses to Haj Mission of any country with similar

volume in the last 7 years and transporting minimum of 20,000 Hajis in a year in those 2 years.

(iii) The Committee Members will do physical verification/checking of the model buses at their depots as well as checking of documents. Date of physical verification will be confirmed after opening of the technical bids (it is tentatively scheduled on 04-05 February 2020).

**5. Financial bid:**

- (i) The Company should submit filled Financial Bid Form giving quotation per pilgrim transported from Madinah to Makkah in pre-Haj period and Makkah to Madinah in post-Haj period.
- (ii) Rate quoted per pilgrim transported should not exceed SR 50/- inclusive of VAT and all other applicable taxes & charges (if any).

**6. Evaluation of financial bid:**

- i. Only those companies will be considered for selection who qualify at the technical stage.
- ii. The bid evaluation Committee will open the financial bid on **Wednesday, 05 February 2020 (1500 hrs)**.
- iii. Contract will normally be awarded to the lowest evaluated bidder (L1) whose bid has been found to be responsive and who is

eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the corresponding bidding document. While evaluating the maximum number of pilgrims that a successful bidder can cater to, the rule mentioned in 4 (ii) (e) above will be followed.

- iv. In view of the large volume of transportation requirement for the Indian Haj pilgrims, the Consulate may award the work to more than one company at the rates offered by the lowest responsive bidder (L1) in order to avoid dependency on one particular agency. While awarding the contract, priority will be given to the sequence of eligible companies which have quoted the lowest price in the bidding price. In this regard, the decision of the Evaluation Committee will be final.

### III. REQUIREMENTS:

7. Details of the services that are to be provided by the company are indicated below:

S.No.	Description
(i)	The requirement of Consulate General of India, Jeddah, is to make sufficient number of buses of 2019 and above model, having a capacity of 45 & above, available for transportation of 125,000 Indian Haj pilgrims between Makkah and Madinah and

S.No.	Description
	<p>vice-versa.</p> <p>A pilgrim may be travelling from Madinah to Makkah in pre-Haj period and Makkah to Madinah in post-Haj period. However, one pilgrim will be travelling only on either of the two routes (not both).</p> <p>The bidding companies should indicate the number of buses (which meet the specified technical requirements) proposed to be provided, and the number of pilgrims proposed to be catered to by these buses, by enclosing the duly filled Technical Bid Form.</p> <p><u>Note:</u> a) The number of pilgrims (125,000) provided is indicative. Exact number of pilgrims will be intimated later.</p> <p>b) The schedule of movement of pilgrims will be provided by the Consulate General of India and remaining details of the numbers and timings of supply of buses will be communicated through the e-path system.</p>
(ii)	<p>Buses will be required for the respective period from 7<sup>th</sup> Zul qada 1441 to 16<sup>th</sup> Muharram 1442 (Approximately 40-42 days). The said period may slightly vary.</p>

S.No.	Description
(iii)	All necessary permissions, approvals, and payments, if any, to the local Government /Haj agencies (including Naqaba Sayyarat) required for transporting Indian Pilgrims between Makkah-Madinah to be undertaken by the selected companies.
(iv)	The company should provide a Main Coordinator along with 3 sub Coordinators to coordinate with Indian Haj Pilgrims' Office. List of names along with copy of Iqama/Bataka should be provided by the Company.

#### IV. TERMS AND CONDITIONS AND PAYMENT

##### 8. Terms and Conditions:

- (i) An agreement will be signed with successful bidder/bidders encompassing elaborate terms and conditions. The company will be given in advance the schedule of arrival of the pilgrims at each building for providing buses to the pilgrims. The selected bidder will not be allowed to back off the contract and in case the Company is not able to provide the desired services, the Earnest Money will be forfeited (i.e. not refunded) to the company.
- (ii) It should be ensured that the buses are provided as per the agreement. In case of non-compliance of terms and conditions or

any kind of deficiency in the services, a suitable penalty as decided by the Indian Consulate, will be imposed (which may include cancellation of the contract with no further payment, forfeiture of the earnest money and blacklisting of the company).

9. Payment: Consulate General of India, Jeddah, will make payments to the Company supplying buses, under the terms of the agreement, in three installments:

- a. First installment of 30% will be paid upon signing of agreement.
- b. Second installment of 40% will be paid after complete arrival of HCoI Pilgrims in Makkah.
- c. Third and Final installment of 30% will be released on completion of Haj 2020 after certification by the Consulate that the services rendered by the company were satisfactory.

Note: Consulate General of India, Jeddah, reserves the right to reject any or all tenders without assigning any reason thereof.

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**TECHNICAL BID FORM FOR SUPPLY OF BUSES FOR  
MAKKAH-MADINAH TRANSPORT FOR INDIAN PILGRIMS**

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1. Name of bidding company:

\_\_\_\_\_

2. License/ Registration No.:

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*(Enclose copy of valid License/Registration)*

3. Complete Office address in Makkah:

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\_\_\_\_\_

\_\_\_\_\_

4. Number of buses (of own fleet) available with the Company:

SI No.	Model	No. of buses (of own fleet only) available
1.	2019	
2.	2020	
3.	2021	
	Total	

5. Number of buses\* (of own fleet only) which the company is offering to supply to Indian Consulate, Jeddah for transportation Haj Committee of India (HCOI) pilgrims

SI No.	Model	No. of buses (of own fleet only) available
1.	2019	
2.	2020	
3.	2021	
	Total	

(\*Minimum qualifying criteria is 50 buses)

6. Number of HCOI pilgrims\*\* which the company is offering to transport = \_\_\_\_\_

[\*\* Maximum number of pilgrims for whose transportation the bidding company can bid for=  $(125,000/135) \times (\text{Number of buses supplied})$ ]

7. No. of years of experience in the field of providing transport services in the last 7 years:

Sl No.	Year	No. of Hajjis	Country
a)	2013		
b)	2014		
c)	2015		
d)	2016		
e)	2017		
f)	2018		
g)	2019		

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**FINANCIAL BID FORM FOR SUPPLY OF BUSES FOR  
MAKKAH-MADINAH TRANSPORT FOR INDIAN PILGRIMS**

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1. Name of bidding company: \_\_\_\_\_

2. Details of supply of buses:

No. of buses of 2019 and above model to be provided to Indian Consulate for HCOI Pilgrims	Number of HCOI pilgrims** to be transported

*[\*\* Maximum number of pilgrims for whose transportation the bidding company can bid for= (125,000/135) X (Number of buses supplied)]*

3. Price quote per pilgrim transported (in SAR): \_\_\_\_\_

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