

**CONSULATE GENERAL OF INDIA
JEDDAH**

**TENDER NOTICE FOR PROVIDING TRANSPORTATION SERVICES FOR
INDIAN HAJ PILGRIMS FOR HAJ 2024**

I. INTRODUCTION

Consulate General of India, Jeddah, invites sealed quotations from Naqaba Sayyarat approved and licensed transport companies for providing good quality and new buses to the Indian pilgrims. The transport companies should provide Buses for the following routes.

- Residence in Makkah to Jeddah Airport and Residence in Madinah to Madinah Airport in post haj.
- Madinah- Makkah or Makkah to Madinah

The transportation will be required for movement of approximate 1,40,000 (tentatively) of Haj Committee of India pilgrims. The quotation should be submitted to the office of Vice Consul (Haj), Consulate General of India, Jeddah latest by **24 April, 2024** till 1200 hrs).

2. Technical and Financial bids must be submitted in two separate sealed envelopes with "Technical Bid" & "Financial Bid" clearly mentioned on the envelope. Both the envelopes should be put in a bigger sealed envelope at the time of submission to the Consulate.
3. Before submission of technical and financial bids, the interested companies are advised to go through this tender notice to apprise themselves of the process of

selection of the company to be awarded the contract as well as the main terms and conditions of the contract.

II. STAGES OF PROCESS OF BID EVALUATION:

4. **Technical bid:** The interested companies should submit a technical bid in a separate envelope (*with "Technical Bid" written over it*) consisting of the filled Technical bid form along with the following documents /details:

- (a) Copy of Company's valid license and Registration with Naqaba Sayyarat.
- (b) Detailed profile of the company.
- (c) Earnest Money of **SAR 1,500,000/-** in the form of cheque duly certified by the Bank and payable in favour of "Consulate General of India, Jeddah".
Bids without the earnest money may be disqualified.

5. Evaluation of technical bid:

A Committee will assess the companies for submission of the documents and fulfillment of the criteria as below:

- i. Copy of Company's valid license and Registration with Naqaba Sayyarat.
Note: License should be in the name of the bidding company. Submitting copy of license of another company, even if from the same group of companies, will be considered invalid.
- ii. **Submitting duly filled Technical bid Form as provided in Annexure I**
- iii. Company should have its own bus fleet registered in its name;
- iv. Company should have at least 300 buses of 2023 & above model, having a capacity of 45 & above. The details should be provided in the duly filled Technical Bid Form. The company should have experience of providing buses to the Haj Missions of any country in at least one year in the past 05 years and transporting minimum 20,000 Hajjis.

- v. Earnest money of **SAR 1,500,000/-** in the form of a valid cheque should be submitted;
- vi. Should have a pre-existing office in Makkah. In case the company does not have an office in Makkah, it should submit an undertaking to have well-equipped office in Makkah during the Haj season.

6. **Financial bid:** The interested companies should submit a Financial bid in a separate envelope (*with "Financial Bid" written over it*) consisting the following documents/details:

- i. The Company should submit duly filled Financial Bid Form, as provided in Annexure II, giving quotation per pilgrim for transportation between

Residence in Makkah to Jeddah Airport and Residence in Madinah to Madinah Airport in post haj.

Madinah- Makkah or Makkah to Madinah
- ii. Rate quoted per pilgrim should not exceed the Saudi authorities' ceiling combined total of SR 302.45/- (inclusive of VAT and all other applicable taxes & charges).

7. **Evaluation of financial bid:**

- (i) Only those companies which qualify at the technical stage will be considered for financial stage.
- (ii) Since 1,40,020 HCOI pilgrims quota is a high number, for the functional reasons and efficiency of operation, the Committee may award upto 50 percent of total HCOI pilgrims quota to the bus company offering lowest Financial Offer (L1). The bus company with second lowest Financial Offer (L2) will be given an opportunity to take the remaining pilgrims provided that it matches the L1 rates. If L2 is not willing to accept the L1 or not able to fulfill the remaining capacity, L3 will be given the L1 rate offer and so on. If no other bidder is willing to accept the L1 rate, the total/remaining quota of HCOI will be awarded to L1 bidder.

III. REQUIREMENTS:

8. Details of the services that are to be provided by the company are indicated below:

S.No.	Description
(i)	<p>The requirement of Consulate General of India, Jeddah, is to transport Indian Haj pilgrims of Haj Committee of India in good quality buses of 2020 and above model, having a capacity of 45 & above in the routes.</p> <ul style="list-style-type: none">• Residence in Makkah to Jeddah Airport and Residence in Madinah to Madinah Airport in post haj.• Madinah- Makkah or Makkah to Madinah <p>The bidding companies should indicate the number of buses (which meet the specified technical requirements) proposed to be provided.</p> <p><u>Note:</u> a) The exact number of pilgrims will be intimated later.</p> <p>b) The schedule of movement of pilgrims will be provided by the Consulate General of India and remaining details of the numbers and timings of supply of buses will be communicated through the e-path system.</p>
(i)	<p>If 10 or more pilgrims are to be transported from Makkah to Madinah or vice versa, the company has to do so using a proper and good quality bus. Such pilgrims left should not be transported in Coasters or minibus.</p>
(ii)	<p>Buses should be supplied timely as per the demand of the Consulate and/or the Maktab concerned. If due to delay in supply of buses, the Maktab has to step in and arrange buses/transport, the expense incurred by the Maktab</p>

S.No.	Description
	should be paid by the bus company. The Consulate will not incur any additional expense on transportation of the India Haj pilgrims.
(iii)	Buses will be required for the respective period from 1 st Zul qada 1445 to 15 th Muharram 1445 (Approximately 42-45 days). The said period may slightly vary.
(iv)	All necessary permissions, approvals, and payments, if any, to the local Government /Haj agencies (including Naqaba Sayyarat) required for transporting Indian Pilgrims to be undertaken by the selected companies.
(v)	The company will provide at least two (02) water bottles of minimum 0.5 liters each for every pilgrim

IV. TERMS AND CONDITIONS AND PAYMENT

9. Terms and Conditions:

- (i) An agreement will be signed with successful bidder/bidders encompassing elaborate terms and conditions. The company will be given in advance the schedule of transportation of pilgrims.
- (iii) The selected bidder will not be allowed to back off the contract and in case the Company is not able to provide the desired services, the Earnest Money will be forfeited (i.e. not refunded) to the company.
- (iv) It should be ensured that the buses are provided as per the agreement. In case of non-compliance of terms and conditions or any kind of deficiency in the services, a suitable penalty as decided by the Indian Consulate, will be imposed (which may include cancellation of the contract with no further payment, forfeiture of the earnest money and blacklisting of the company) and a complaint will be raised against the company with concerned Saudi authorities.

10. Payment:

Consulate General of India, Jeddah, will make payments to the Company supplying buses in the Ehaj portal or as per the norms of Saudi Ministry of Haj and Umrah Affairs.

Note: Consulate General of India, Jeddah, reserves the right to reject any or all tenders without assigning any reason thereof.

TECHNICAL BID FORM

SUPPLY OF BUSES

1. Name of bus company (or bidder): _____

2. License/ Registration No^.: _____

(Enclose copy of valid License/Registration)

3. Complete Office address in Makkah: _____

4. Number of buses (of own fleet) available with the Company:

SI No.	Model	No. of buses (<i>of own fleet only</i>) available
2.	2020	
3.	2021	
4.	2022	
5.	2023	
6.	2024	
	Total	

5. No. of years of experience in the field of providing transport services in the last 5 Hajs:

Sl No.	Year	No. of Hajjis	Country
1.	2023		
2.	2022		
3.	2019		
4.	2018		
5.	2017		

FINANCIAL BID FORM

TRANSPORT SERVICES FOR INDIAN PILGRIMS

1. Name of bidding company: _____

2. Price quote per pilgrim in SAR: _____

*Rate quoted should include VAT and all taxes/charges and should not be more than **SAR 302.45/-***

Signature:

Name of the Representative:

Company Seal: