No. Z-11025/01/2012-Emig.
Ministry of Overseas Indian Affairs
Government of India

Akbar Bhawan, New Delhi
Dated the 21st May 2015

MOIA has rolled out the eMigrate Project to all the POE offices and with effect from 25th September 2014, all emigration clearances are being granted through eMigrate system only. Process for RC Registration and Renewal has also been made mandatory through eMigrate system with effect from 19th Feb 2015.

2. It is now decided that all Indian Missions and Foreign Employers (FE) in notified countries should also be brought online through the eMigrate system. This shall be done in phases. Initially all FEs who recruit more than 150 Indian workers shall be required to go online. In the second phase all FEs recruiting between 150-50 Indian workers shall be required to go online. In the last stage all FEs recruiting more than 20 Indian workers shall be required to go online. For FE recruiting less than 20 Indian workers shall be required to go online before 30/09/2015.

3. In view of the above, with effect from 01.06.2015, all FEs with more than 150 approved jobs in emigrate system since the launch of eMigrate System on 26th May 2014, shall be allowed to raise demand and seek a permit to recruit directly or select RAs in online manner only after getting registered with Indian Mission through the eMigrate system. Such FEs shall be required to declare the terms and conditions of employment for each category of job, at the time of applying for the demand registration. The declared terms and conditions of employment will act as a specimen contract and will form the part of employment contract at the time of actual recruitment.

4. With effect from 01.07.2015, all FEs with 50 or more jobs approved in emigrate system since the launch of eMigrate System on 26th May 2014, shall be required to raise demand and seek a permit to recruit directly or select RAs in online manner only after getting registered with Indian Mission through eMigrate system.

5. With effect from 01.08.2015, FEs with 20 or more jobs approved in emigrate system since the launch of eMigrate System on 26th May 2014, shall be required to raise demand and seek a permit to recruit directly or select RAs in online manner only after getting registered with Indian Mission through eMigrate system.

6. With effect from 01.10.2015, rest of the FEs, shall be required to raise demand and seek a permit to recruit directly or select RAs in online manner only after getting registered with Indian Mission through eMigrate system.

7. As soon as the country specific employment contract for each ECR country is finalised, the requirement of manual attestation, based on the category of workers to be recruited i.e direct recruitment of individuals by FE or recruitment of unskilled or

domestic workers, shall be discontinued with. Application for demand approval for such categories of workers (i.e direct recruitment of individuals/unskilled/ domestic workers) shall be applied by FE only through eMigrate system after the FE gets itself registered in eMigrate system. Such demands shall only be approved based on the fulfillment of terms and conditions of the employment.

8. A provision for applying for permit from Registering Authority in MOIA is available online for FEs, who wish to recruit Indian workers directly. FEs can do so after getting registered in the eMigrate system with immediate effect.

9. It may be noted that with effect from 01/07/2015, individual Indian workers shall be permitted to approach the POE offices for emigration clearance only when the demand has been approved online along with the specific employment contract.

10. Indian Mission shall use the eMigrate system for following purposes-

(i) Process Registration Application of FE
(ii) Recommend employer to be added in Prior Approval Category(PAC) List
(iii) Process/register grievances of emigrant against FE

11. You are requested to apprise the concerned FEs about schedule and requirements of roll out of the eMigrate system and take necessary action in this regard. Detailed guidelines for using eMigrate system are also available on emigrate website (https://emigrate.gov.in).

This issues with the approval of Secretary, MOIA.

(Bikash R Mahato)
Under Secretary to the Government of India
us_emig2@moia.nic.in

To,

1. Head of Missions in ECR Countries
2. ALL RAs
3. All FEs
4. PGE/JS(DS)/ JS(FS)/EA
5. JS (Gulf), MEA
6. All POEs
7. eMigrate Team, TCS
8. NIC team for publishing on MOIA website