

Consulate General of India
Jeddah

TENDER NOTICE FOR PROVIDING SERVICES DURING AZIZIA
TRANSPORTATION

I. Sealed quotations from licensed and reputed Service Companies are invited for providing services to the Indian pilgrims of Azizia category for their movement to and from their accommodation to Haram Sharief (including tunnels) during Haj 2019. The quotations should be submitted, along with documentary evidences of company's valid license which is registered with Naqaba Sayyarat/Chamber of Commerce/Ministry of Trade and Commerce, K.S.A., experience and proposed plan of action and earnest money of SR 75,000 to Haj Section, Consulate General of India, Jeddah latest by **21st April, 2019 (Till 1000 hrs.)**.

II. Details of the services that are to be provided by the company are indicated below:

Sl. No.	Description
(i)	Services will be required for the respective period from <u>7th Zilquda 1440 to 16th Muharram 1441</u> . The said period may slightly vary.
(ii)	The price, quoted should not exceed SR 30 per pilgrim. The price should be inclusive of VAT and all applicable taxes.
(iii)	The company should submit to the Consulate an earnest money of SR 75,000 in the form of cheque/draft duly certified by Bank and payable in favour of "Consulate General of India, Jeddah".
(iv)	In case more than one company qualifies for award of the contract the selected companies will have to give service at the L-1 price discovered through the tender.
(v)	The selected company will also have to assist the selected bus company for obtaining necessary approval for the tunnel movement, all necessary permissions, approvals required for transporting Indian Pilgrims from Azizia and other areas outside Markazia to Haram Sharief and back (including tunnels, wherever required).
(vi)	The company will also have to set up shaded bus points at designated places at Azizia, other accommodation areas, Kudai Parking, Ajyad Parking, Clock Tower Parking, etc.
(vii)	Company should provide a Coordinator and 3 Sub-coordinators to coordinate with Indian Haj Mission.
(viii)	Set up of Control Room to monitor the transport movement in Azizia.

(ix)	One additional field staff, per bus, round the clock for transport services. These staffs will be supervised by at least three Transport Services Coordinators (Saudi Supervisors). These coordinators are over and above the coordinators mentioned in Para 2.8 above. Their tasks would be to assist Indian Hajis in the field in boarding and deboarding the buses, coordinate with local Saudi officials for smooth movement of buses etc.
(x)	Provide walki-talki and other communication devices for field staffs and Transport Services Coordinators for smooth communication.
(xi)	All the selected companies will also provide miscellaneous services to Hajis such as: water, juice, sleepers, umbrella, wheelchairs, Ice-Packs, meal to drivers specially on Friday, Tips to drivers per trip, etc.

III. Sealed tender along with required documents and earnest money of SR 75,000 should reach Vice Consul (Haj), Consulate General of India, Jeddah latest by 21st **April, 2019 (Till 1000 hrs.)**. Financial/price bid must be submitted in separate and sealed envelope. **The tender will be opened on 25th April, 2019 at 1500 hrs.** Tender without proper documents and earnest money shall not be entertained. The process of selection of final bidder will consist of following two stages:

A. Qualifying stage:

A designated committee will assess the companies based on the following criteria:

- (i) Valid license from the Naqaba Sayyarat/Chamber of Commerce/Ministry of Trade & Commerce, K.S.A.;
- (ii) Earnest money of SR 75,000
- (iii) List of staff/supervisor with their names & Iqama numbers and only Saudi and Indian nationals will be accepted;
- (iv) Experience in the field;
- (v) Proposed number of man-power to be deployed for handling services;
- (vi) Well-equipped office in Makkah;
- (vii) The Consulate will do physical verification/check of the office in Makkah and the license/documents; and
- (viii) Any other relevant criteria that the committee may decide.

B. Selection stage:

- (i) Only those companies will be considered for selection who qualify in the first stage.
- (ii) The committee will open the price bid.

IV Terms and Conditions

- (i) The Committee reserves the right to reject any or all tenders without assigning any reason thereof.
- (ii) An agreement will be signed with successful bidder/bidders encompassing elaborate terms and conditions. The company will be given in advance the schedule of arrival of the pilgrims at each building for providing services to the pilgrims. The selected bidder will not be allowed to back off the contract and in case he is not able to provide the desired services, the Earnest Money will be forfeited/ not be refunded to the company.
- (iii) It should be ensured that the services are provided as per the agreement. In case of non compliance of terms and conditions or any kind of deficiency in the services, a penalty, as decided by the Consulate, would be imposed, *which may include cancellation of the contract with no payment and also blacklisting of the company.*
