

CONSULATE GENERAL OF INDIA

JEDDAH

TENDER NOTICE FOR FOR PROVIDING GOOD TRANSPORTATION SERVICES

FOR MAKKAH-MADINAH OF INDIAN HAJ PILGRIMS

I. INTRODUCTION

Consulate General of India, Jeddah, invites sealed quotations from Naqaba Sayyarat approved and licensed transport companies for providing good quality and new buses to the Indian pilgrims between Makkah–Madinah and vice-versa during Haj-2022. The quotation should be submitted to Vice Consul (Haj), Consulate General of India, Jeddah latest by **Sunday, 12 May 2022** (till 1700 hrs).

2. Technical and Financial bids must be submitted in two separate sealed envelopes with “Technical Bid” & “Financial Bid” clearly mentioned on the envelope. Both the envelopes should be put in a bigger sealed envelope at the time of submission to the Consulate.

3. Before submission of technical and financial bids, the interested companies are advised to go through this tender notice to apprise themselves of the process of selection of the company to be awarded the contract as well as the main terms and conditions of the contract. They are also advised to attend a pre-bid meeting (optional, not mandatory) at Consulate General of India, Jeddah on **Sunday, 08 May 2022 (1500 hours)**.

II. STAGES OF PROCESS OF BID EVALUATION:

4. **Technical bid:** The interested companies should submit a technical bid in a separate envelope (*with "Technical Bid" written over it*) consisting of the filled Technical bid form along with the following documents /details:

- (a) Copy of Company's valid license and Registration with Naqaba Sayyarat.
- (b) Detailed profile of the company.
- (c) Earnest Money of SAR 100,000 in the form of cheque duly certified by the Bank and payable in favour of "Consulate General of India, Jeddah". *Bids without the earnest money may be disqualified.*

5. Evaluation of technical bid:

A. The technical bids is likely to be opened on **Sunday, 15 May 2022 at 1000 hrs** (*date and time to be confirmed*).

B. A Committee will assess the companies for submission of the documents and fulfillment of the criteria as below:

- (i) Copy of company's valid license and Registration with Naqaba Sayyarat.
- (ii) Company should have its own bus fleet registered in its name;
- (iii) Company should have at least 50 buses of 2019 & above model, having a capacity of 40 & above, which should be filled in the prescribed form clearly indicating the total number of buses available with the Company and the total number of pilgrims who can be transported;
- (iv) Earnest money of SR 100,000 in the form of a bank certified Cheque;
- (v) The company should have experience of at least 2 years of transporting pilgrims between Makkah and Madinah

C. A physical verification/check of the buses at their bus depots as well as checking of documents may be conducted. *Date of physical verification will be intimated to the interested bus companies.*

6. Financial bid:

- (i) The Company should submit filled Financial Bid Form giving quotation per pilgrim transported from Madinah to Makkah in pre-Haj period and Makkah to Madinah in post-Haj period.
- (ii) Rate quoted per pilgrim transported should not exceed SR 50/- inclusive of VAT and all other applicable taxes & charges (if any).

7. Evaluation of financial bid:

- i. Only those companies will be considered for selection who qualify at the technical stage.
- ii. The Financial bid is likely to be opened on **Sunday, 15 May 2022 at 1200 hrs** (*date and time to be confirmed*).
- iii. Contract will normally be awarded to the lowest evaluated bidder (L1) whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the corresponding bidding document.
- iv. *For the sake of efficiency of operation, the Consulate may award the work to more than one company at the rates offered by the lowest responsive bidder (L1) in order to avoid dependency on one particular agency. While awarding the contract, priority will be given to the sequence of eligible*

companies which have quoted the lowest price in the bidding price. In this regard, the decision of the Evaluation Committee will be final.

III. **REQUIREMENTS:**

8. Details of the services that are to be provided by the company are indicated below:

S.No.	Description
(i)	<p>The requirement of Consulate General of India, Jeddah, is to transport Indian Haj pilgrims between Makkah and Madinah in good quality buses of of 2019 and above model, having a capacity of 40 & above.</p> <p><i>Note: A pilgrim may be traveling from Madinah to Makkah in pre-Haj period or Makkah to Madinah in post-Haj period. However, one pilgrim will be traveling only on either of the two routes (not both).</i></p> <p>The bidding companies should indicate the number of buses (which meet the specified technical requirements) proposed to be provided, and the number of pilgrims proposed to be catered to by these buses, by enclosing the duly filled Technical Bid Form.</p> <p><u>Note:</u> a) The exact number of pilgrims will be intimated later.</p> <p>b) The schedule of movement of pilgrims will be provided by the Consulate General of India and remaining details of the numbers and timings of supply of buses will be communicated through the e-path system.</p>
(ii)	If 10 or more pilgrims are to be transported from Makkah to Madinah or vice versa, the company has to do so using a proper and good quality bus.

S.No.	Description
	Such pilgrims left should not be transported in Coasters or minibus.
(iii)	Buses should be supplied timely as per the demand of the Consulate and/or the Maktab concerned. If due to delay in supply of buses, the Maktab has to step in and arrange buses/transport, the expense incurred by the Maktab should be paid by the bus company. The Consulate will not incur any additional expense on transportation of the India Haj pilgrims.
(iv)	Buses will be required for the respective period from 7 th Zul qada 1441 to 10 th Muharram 1442 (Approximately 35 days). The said period may slightly vary.
(v)	All necessary permissions, approvals, and payments, if any, to the local Government /Haj agencies (including Naqaba Sayyarat) required for transporting Indian Pilgrims between Makkah-Madinah to be undertaken by the selected companies.
(vi)	The company should provide a Main Coordinator along with 3 sub Coordinators to coordinate with Indian Haj Pilgrims' Office. List of names along with copy of ID Card/Iqama should be provided by the Company.
(vii)	The company will provide at least two (02) water bottles of minimum 0.5 litres each for each and every pilgrim

IV. TERMS AND CONDITIONS AND PAYMENT

9. Terms and Conditions:

- (i) An agreement will be signed with successful bidder/bidders encompassing elaborate terms and conditions. The company will be given in advance the schedule of arrival of the pilgrims at each building for providing buses to the pilgrims.
- (ii) The selected bidder will not be allowed to back off the contract and in case the Company is not able to provide the desired services, the Earnest Money will be forfeited (i.e. not refunded) to the company.
- (iii) It should be ensured that the buses are provided as per the agreement. In case of non-compliance of terms and conditions or any kind of deficiency in the services, a suitable penalty as decided by the Indian Consulate, will be imposed (which may include cancellation of the contract with no further payment, forfeiture of the earnest money and blacklisting of the company).
- (iv) It is the responsibility of the bus company to ensure that the additional services agreement is duly accounted in the online e-Haj portal of the Ministry of Hajj and Umrah in order to become effective.

10. **Payment:**

Consulate General of India, Jeddah, will make payments to the Company supplying buses, under the terms of the agreement, in three installments:

- a. First installment of 30% will be paid upon signing of agreement.

- b. Second installment of 40% will be paid after complete arrival of HCoI Pilgrims in Makkah.
- c. Third and Final installment of 30% will be released on completion of Haj 2022 after certification by the Consulate that the services rendered by the company were satisfactory.

Note: Consulate General of India, Jeddah, reserves the right to reject any or all tenders without assigning any reason thereof.

MAKKAH-MADINAH TRANSPORT OF INDIAN PILGRIMS

TECHNICAL BID FORM

1. Name of bidding company: _____

2. License/ Registration No.: _____

(Enclose copy of valid License/Registration)

3. Complete Office address in Makkah:

4. Number of buses (of own fleet) available with the Company:

Sl No.	Model	No. of buses in possession of the company	No. of buses which the company is offering to supply to Indian Consulate*
1.	2022		
2.	2021		
3.	2020		
4.	2019		
	Total		

*(*Minimum qualifying criteria is 50 buses)*

6. Number of HCOI pilgrims** which the company is offering to transport =

*[** Maximum number of pilgrims for whose transportation the bidding company can bid for= 500 X (Number of buses supplied)]*

7. No. of years of experience in the field of providing transport services in the last 7 years:

Sl No.	Year	No. of Hajjis	Country
a)	2013		
b)	2014		
c)	2015		
d)	2016		
e)	2017		
f)	2018		
g)	2019		

To be Printed in Company Letterhead

MAKKAH-MADINAH TRANSPORT OF INDIAN HAJ PILGRIMS

FINANCIAL BID FORM

1. Name of bidding company: _____

2. Price quote per pilgrim transported *inclusive of all services, charges, taxes etc.* in SAR to be charged by the bus company* : _____

(Not considering the contract between Naqqaba Sayyarat and Indian Consulate)
