

**CONSULATE GENERAL OF INDIA
JEDDAH**

TENDER NOTICE:

**SUPPLY OF OFFICE FURNITURE ITEMS IN INDIAN HAJ PILGRIMS' OFFICE IN
MADINAH AND MAKKAH IN CONNECTION WITH HAJ-2022**

Consulate General of India, Jeddah invites sealed quotations from registered companies for supply of office furniture items to the Indian Haj Pilgrims' Office in Makkah and Madinah in connection with India's Haj-2022 operations.

2. The quotation should be submitted to Vice Consul (Haj), Consulate General of India, Jeddah latest by **Wednesday, 18 May 2022 (till 1700 hrs)**.

3. Before submission of bids, the interested companies are advised to go through this tender notice in detail. They may also attend a pre-bid meeting (optional, not mandatory) at Consulate General of India, Jeddah on **Wednesday, 11 May 2022** (1000 hours) to clarify their doubts, if any.

4. **REQUIREMENTS:**

S. No	Code No	Item	Details/Specifications	Indicative Quantity
To be supplied in Indian Haj Pilgrims' Office in MADINAH				
1	MD01	Big Office Table Premium Quality	Wooden, Est. size L-160 cm, B-70 cm, Height-75 cm	4
2	MD02	Office Table	Est. size L-160 cm, B-70 cm, Height-75 cm	10
3	MD03	Computer Table	Est. size L-120 cm, B-48 cm, Height-72 cm	10
4	MD04	Xerox Machine Table	Est. size L-100 cm, B-50 cm, Height-75 cm	2
5	MD05	Revolving Executive Cushion Chair- Premium quality	Adjustable height, comfortable	2
6	MD06	Revolving Cushion Chairs	Adjustable height, comfortable	10

7	MD07	Plastic Chairs		10
8	MD08	Waiting Chairs 3 seater	Steel/Metallic	2
9	MD09	Patient Stool Chair	Standard	5
To be supplied in Indian Haj Pilgrims' Office in MAKKAH				
12	MK01	Revolving Executive Cushion Chair	Adjustable height, comfortable	2

Note:

- **Interested companies can show pictures/videos of the furniture items in advance before submitting the bids to confirm the acceptability of quality.**
- *The quantity mentioned are indicative. There may be slight variations at the time of giving order for supply of the items. Payments will be made as per the actual quantity of items supplied.*

5. What should the Bid contain:

The envelope submitted by the interested companies should contain the following documents/ details:

- Copy of company's license/registration
- Profile of the company
- The Financial quote**, with full clarity, submitted in the company letterhead in the following format:

Sl. No.	Item Code No. *	Item detail (specify size, material, lifespan, manufacturer company name also, if applicable)	Rate per unit piece

*** Color photo of each of the item may be enclosed**

*** Item Code number as per para 4 above is important.**

Note: While submitting the quotes, the companies are advised to note that **the evaluation of the bids will be done item-wise on per unit/piece price separately and not for all items in the tender combined.**

6. Opening of bids:

A Tender Evaluation committee of the Consulate will open the bids on **19 May 2022 at (1000 hrs)** at the Consulate.

7. Conditions & payment:

i) The Successful bidders should be able to supply the items as per the requirement of the Consulate. Failure to Supply the items in a reasonable time provided by the Consulate or Supplying an inferior quality than the agreed quality may lead to stopping any payment as well as blacklisting the company. Refusing to supply particular items by a successful bidder at the rate quoted by it may lead to blacklisting of the company and non-payment of any dues to be paid by the Consulate (if any).

ii) Payment to the suppliers will be made after the supply of the items demanded.

Note: Consulate General of India, Jeddah reserves the right to reject this tender without assigning any reason thereof.
